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UNITED STATES

ATOMIC ENERGY COMMISSION WASHINGTON 25, D. C.

IN REPLY REFER TO:

I:MEJ

April 11, 1958

Colonel Earl McFarland, Jr., USAF Chairman, GMIC Room 2A-270, Pentagon Washington 25, D. C.

Dear Colonel McFarland:

Since some confusion on the matter has occurred, I would like to re-emphasize the procedures to be following during duty and off-duty hours in contacting the AEC representatives on GMIC.

During duty hours, contact Mr. Anderson or me. My office telephone is HA 7-7831 (Government Code 119), extensions 3002 or 3355. The dial-through system is used on the Government tie lines. Mr. Anderson's extension is 3357. If neither of us is available, another member of the Intelligence staff will handle the matter.

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During off-duty hours, call me or Mr. Anderson, at home. If neither can be reached, call the AEC switchboard operator and ask for the Intelligence Duty Officer, who is always available by telephone. The following individuals, all of whom have the necessary clearances for attendance at GMIC meetings, serve as Intelligence Duty Officers:

Dr. Charles H. Reichardt

Mr. George D. Monk

Mr. Melvin Abrahams

Mr. John A. Anderson

Mr. Milton E. Jenkins

Please be sure that one of these individuals is contacted when GMIC meets after duty hours.

Sincerely yours,

Milton E. Jenkins,

Deputy Director

Division of Intelligence